

# *Broughton in Amounderness Parish Council*

Mrs A Nicholls  
Clerk to the Council

Toll Bar Cottage  
476 Garstang Rd  
Preston  
Lancashire  
PR3 5JB

25<sup>th</sup> August 2023

## **To All Finance Sub Committee meeting**

### **Notice of Meeting**

You are summoned to attend the **Parish Council Meeting** on Tuesday **5<sup>th</sup> September 2023** at 6:15pm at Toll Bar Cottage.

### **Agenda**

1. To receive a VAT update and agree the settlement from Moore and Smalley of £9288.97.
2. To receive a spend to date update from the Parish Council
3. To receive a spend to date update from the Toll Bar Cottage
4. To sign off the Utility Bank Mandate with proof of ID from Parish Councillors
5. To discuss actions required from External Audit Report

Yours sincerely  
**Angela Nicholls Clerk**